

RED DEER CATALINA SWIM CLUB

MINUTES OF THE MEETING OF BOARD OF DIRECTORS

September 19, 2023, Swim Club Office

Board Members Present: Gail Bateman (President), Jennifer (“Jenn B”) Bahler (Past President), Tammy MacPherson (Vice President), Jennifer (“Jen M”) Milman (Treasurer), Sandra Manning (Secretary), Alanna Cellini (Director), Mike Hansen (Director), Haley Bennett (Head Coach)

Meeting Chaired by Gail, Sandra acting as secretary.

1. Approval of Minutes – Review of minutes and in camera minutes from August, approved.
2. Business Arising from Minutes / Review of Action Items
 - a. Equipment on Pool Deck – City wants to have a “user sharing” agreement in place for items on the deck that they funded. Gail and Haley discussed it with City, will see what City comes up with. We would like to look at ways to better secure, or at least isolate, our equipment – Mike to look at cost of rolling partitions to put around bike area. Ask City to cover the cost? Haley to send Sandra an inventory of on-deck items for Sandra’s inquiry about insurance.
 - b. Team Photos – old photographer not doing photos now. Mike H. has a contact and will pass it on to Jenn B.
 - c. Social Media accounts – not sure who has access to these, and who is posting. Evan probably does. Jenn B will contact Tristan and Evan, and with Haley, will need to decide how posting is handled. Photo Waiver – Sandra to update waiver (no longer give 4 options – either allow photos/names to be used, or not – is too hard to manage different requirements for different swimmers).
 - d. Shared File Directory – Jenn B reports that there’s lots of room on our existing system. Board members can send documents to Jenn to add to storage, or she can look at giving access to Google Suite. Sandra has a large amount of documents, will give to Jenn on a flash drive.
 - e. Kidsport Reporting – Alanna to send original application for grant to Jen M and Sandra, so we can work on reporting the outcome of the grant funding (applied to use for Learn To Swim).

- f. Laptops – need to get 2 new ones for meets. Initial quote was \$1850 + GST each. Mike will ask for a more specific quote, and will send the specs to Gail/Lyle to make sure we get what we need.
- g. Surplus Policy – Jen M. updated it with numbers we discussed, will send it to Sandra, Gail and Jenn B.
- h. Alumni contacts – leave on Action Item list, but defer
- i. Organizational Structure / Work Plan – Sandra circulated old “work plan” template, Board to consider.

3. Committee Reports

- a. President’s Report – Met with City and other aquatic user groups. Groups were asked what we need, ideally that could be used across different user groups. The City would not entertain lower pool fees (which is the only common need that all groups have). They want each club to send a “wish list”, as there does not seem to be consensus between clubs on common things that we all need. The expectation is that we will not continue to get the regular \$5,000 grants for equipment. Their focus is more on funding things that benefit the “whole community”, and not specific user groups. City will send 2 Council members to watch our Learn To Swim program soon. Red Deer recreation is making a presentation to council on October 16 regarding the aquatic centre plans. No expectation that this will be fast-tracked.
- b. Treasurer’s Report
 - i. GIC – renewed
 - ii. Pool fees – Gail and Jen M. believe the invoiced amounts are ok, based on the schedule for June/July
 - iii. CEBA Loan – does not look like there will be an extension for payment, so we will pay in December.
- c. Bingo Report – Tammy advised that the Bingo Association meets in November, and she’ll try to get us more bingos than usual. Kellie will continue being the bingo coordinator. Depending on how many we can get, we can open up sign-ups for more “volunteer” bingos, where people can earn money to credit to their swimmer account. Will consider timing of this – want to give everyone the chance to get their bingo requirements done, before giving extra shifts.
- d. Registrar’s Report – As of now, we have the following numbers registered: Elite (6), Performance (12), Prospect (9), Provincial (11), Development (11), Youth (7), Junior

Youth (11). We budgeted for 69 swimmers, and we have 67. We added a few kids from Marlins, and added a performance swimmer.

- e. Head Coach's Report – Haley held a coaches' meeting, and focussed on a vision of having healthy, non-injured athletes who like to come to the pool. The higher performing athletes need to act as leaders, and Haley reported that she took Elite/Performance swimmers through a leadership exercise, and was pleased with the positive participation. Haley is working on scheduling with 360 Fitness. Jenn and Haley met with Recovery Lab, to look at massage therapy/cold bath treatments. Haley will take Elite kids to Swim Canada camp (Swim Canada paying some costs). Jenn B organizing. Cam agreed to be on deck the week that Haley is away.
4. New Business
- a. Annual General Meeting – Nov 6 date, gym is available. Haley will ask Tristan for a report on last season, but will also give her own introduction for the coming year.
5. In Camera session
6. Next meeting date – October 30, 6pm at Catalina office

Meeting Adjourned